



# TEMPLE BAPTIST CHURCH

## Groups/Discipleship Ministry Intern *Job Description*

Will work with the Groups/Discipleship Ministry Pastor and Administrative Assistant.

### **Qualifications**

- Born again
- Sophomore in college or older
- Enrolled in an undergraduate or graduate program
- Must actively participate at Temple during internship
- Member of a Southern Baptist Church for two years
- Interested in a ministry vocation.

### **Responsibilities**

The ministry intern will assist the groups/discipleship ministry and receive hands on experience by:

### **Weekly**

- Creating a groups ministry social media page, providing content, promoting, and maintaining.
- Taking pictures at huddles, group events, and group times.
- Helping people and groups connect better with ideas and real stories from our groups.
- Spending an hour each week with Groups Pastor learning leadership/ministry principles and/or visiting nearby churches/staff
- Checking classroom needs/supplies and gathering folders/signs
- Connecting with leaders through phone calls/text for encouragement and follow up on reaching out to guests, asking them if they need anything, curriculum/supplies/setup
- Helping Groups Pastor with listening to teachers using teaching analysis form.
- Leading a life group

### **Monthly**

- Leader Huddles – food, set-up/tear-down

### **Seasonal**

- Equipping Class Open House in Fall and Winter
- E4 annual leader training in Summer
- Helping launch a “Jump Start” Bible Fellowship – a Bible Fellowship 101 short term ongoing newcomer class. Help launch new groups from this class.